



## EXECUTIVE SUMMARY

**Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to accept the non-standard agreement annual renewal with Spark Hire, Inc. to provide video interviewing services for prospective employee recruitment.**

**Estimated Contract Spend Amount: \$5,266.00, Estimated Cumulative Amount: \$23,511.47, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund**

**Presenter(s): Sophia Galvin, Vice President of Human Resources/Talent and Culture**

**1. Describe the purpose of this purchase of goods, services, information technology, construction, or use of space.** The Spark Hire video platform provides for a quicker interview turnaround time as the interviews are conducted virtually; there is greater flexibility as no scheduling logistics are involved; eliminates downtimes; and more candidates can be interviewed resulting in better hiring decisions.

**2. Describe the competitive solicitation method used or, if none, the exemption relied on for bid waiver.** The College used the bid waiver exemption provided for the information technology resources in accordance with FLDOE Rule 6A-14.0734(2)(g) and College Procedure 6AHx2-6.34 which cites the exception to the requirement to solicit competitive offers.

**3. Describe business rationale for the purchase and how it was procured.**

**(A) What is the benefit of the purchase. If there is an ROI, describe the ROI and how calculated.** This subscription is beneficial to the organization as it used to pre-screen candidates during the interview process to narrow in on the most ideal candidate for the position. This interview method is not confined to business hours or personal schedules allowing for a quicker and more engaged candidate experience.

**(B) How does the purchase support the Strategic Business Plan.** This initiative supports a better streamline and effective approach to interviewing. The approach is more convenient, saves time, and resources as the candidates can interview anywhere, at any time. The method allow for the hiring teams to evaluate more candidates, their potential and viability to the College's mission.

**(C) If applicable, what is the rationale for the use of piggybacks, existing contract extensions, bid waivers in lieu of the College conducting a competitive solicitation.** Not applicable.

**(D) If a competitive solicitation process was conducted by the College, describe the process.** No competitive solicitation was used.

**This Executive Summary is approved by:**

**Sophia Galvin**

**Vice President of Human Resources/Talent and Culture**



Spark Hire, Inc.  
655 Deerfield Road, Suite 100-301  
Deerfield, IL 60015  
US

## Invoice

Invoice Number #173772  
Issue Date 10/23/2024  
Due Date 01/15/2025

### Bill To:

Broward College  
6400 NW 6th Way  
Fort Lauderdale, FL  
33309  
US

OPEN

\$5,266.00

Item	Quantity	Unit Price	Amount
Growth Unlimited 01/15/2025 - 01/15/2026	1	\$5,266.00	\$5,266.00

NOTE: DATE FORMATS ARE MM/DD/YYYY

NOTE: Amounts are in \$USD

FEIN: 27-4034860

This quote is subject to  
the terms of Contract  
No.2022-069-BM.

TOTAL

\$5,266.00

Payments

\$0.00

DUE

\$5,266.00

Pay by ACH or Wire:

Beneficiary Name: Spark Hire, Inc.

Receiving Bank: Chase Bank

Location: Northfield, Illinois, USA

Account Number: 583053118

ABA/Routing Number for ACH: 071000013 (Within US)

ABA/Routing Number for Wire Transfer: 021000021 (Within US)

SWIFT Code: CHASUS33 (Outside US)

If the SWIFT Code gets rejected, add "XXX"

Checks payable to Spark Hire, Inc. and send to address at top of  
invoice